



<b>Connected Parties</b> <b>相关人士</b>	<b>Document &amp; information required</b> <b>开户所需文件及信息</b>
<b>Directors</b>  <b>董事;</b>  <b>Online banking users</b> <b>网银使用者;</b>  <b>Beneficial Owners</b>  <b>最终受益人;</b>  <b>Key Controllers</b>  <b>主要管理人</b>	<ul style="list-style-type: none"> <li>✧ ID documents such as Identity card or valid passport  身分证明文件 例如身分证 或有效护照</li> <li>✧ Company Address&amp; Personal Address  公司及个人地址</li> <li>✧ Contact information such as email and mobile number  联络手机号码及电邮</li> <li>✧ Business Detail such as business nature, turnover per year  业务资料 例如详细业务性质, 每年营业额</li> <li>✧ CRS TIN number, please provide reason if do not have TIN number CRS  税务编号 如没有请提供原因</li> <li>✧ Ultra Beneficial Owners' (UBO) TIN number (for investment holding company only)  最终受益人之个人税务编号(只适用于控股公司)</li> </ul>
<b>Registration Country</b> <b>公司注册地</b>	
<b>Macau, China</b> <b>澳门,中国</b>	<ol style="list-style-type: none"> <li>1. Certificate of Registration issued by the Macao Companies Registry within 1 month 由澳门商业及动产登记局最近一个月内所发出具公司章程之商业登记证明 公司成立契约</li> <li>2. Industrial Tax –CONTRIBUICAO INDUSTRIALDeclaracao De Inicio De Actividade /Alteracoes(Form M1) 营业税 - 开业申报表 / 更改申报表(M/1)</li> <li>3. Memorandum and Articles of Association ("M &amp; A") 组织及章程</li> <li>4. Organization Chart ( Showing country of incorporation, UBO's nationality and ID number of each entity) 公司架构图 (清楚显示公司注册地, 直接/间接股东及其注册地,超过 25%股权之最终受益人之国籍及其身份证号码)</li> </ol>
<b>Singapore</b> <b>新加坡</b>	<ol style="list-style-type: none"> <li>1. Certificate of Incorporation &amp; subsequent Certificate of Change of Name, if applicable 公司注册证书及其他相关更改纪录证明</li> <li>2. Certified shareholders and directors list 股东及董事名单</li> </ol>

	<p>3. Memorandum and Articles of Association ("M &amp; A") 组织及章程</p> <p>4. ACRA Company search report (if any) 新加坡会计与企业管理局之公司查册报告</p> <p>5. Organization Chart ( Showing country of incorporation, UBO's nationality and ID number of each entity) 公司架构图 (清楚显示公司注册地, 直接/间接股东及其注册地, 超过 25%股权之最终受益人之国籍及其身份证号码)</p>
<p><b>Hong Kong</b> <b>香港</b></p>	<p>1. Valid Business Registration Certificate 有效的商业登记证</p> <p>2. <u>Hong Kong Registered Sole Proprietorship / Partnership Company 香港注册之独资/ 合伙人经营商号</u> Business Registration Form obtainable at Inland Revenue Department – Form 1(a); or 香港税务局商业登记署根据商业登记规例发出的独资经营表格- 独资经营商号- 表格 1(a); 或 Business Registration Form obtainable at Inland Revenue Department – Form 1(c) 香港税务局商业登记署根据商业登记规例发出的合伙经营表格- 合伙经营商号- 表格 1(c) <u>Limited Company Established in Hong Kong 在香港成立的有限公司</u> Certificate of Incorporation 公司注册证明书 Certificate of Change of Name, if applicable 公司更改名称证书, 如适用 For Company established less than 1 year, Please Provide Incorporation Form (NC1 / NNC1) or (NC1G / NNC1G) 如贵公司成立少于一年, 需提供法团成立表格(表格 NC1 / NNC1) 或 (表格 NC1G / NNC1G) For Company established over 1 year, Please Provide Latest Annual Return (Form AR1 / NAR1) 如贵公司成立一年以上, 需提供最近一期的周年申报表(表格 AR1 / NAR1) Sold / Bought Note and Instrument of Transfer with Stamp Duty Chop (if % of Shareholding not included in Form NAR1 / NNC1), if applicable 已盖印花税之股份转让文件(若股权数据未反映于 NAR1 / NNC1) 如适用</p> <p>3. Memorandum and Articles of Association ("M &amp; A") 组织及章程</p> <p>4. Organization Chart ( Showing country of incorporation, UBO's nationality and ID number of each entity) 公司架构图 (清楚显示公司注册地, 直接/间接股东及其注册地, 超过 25%股权之最终受益人之国籍及其身份证号码)</p>
<p><b>China</b> <b>中国</b></p>	<p>1. Corporate business license 企业法人营业执照</p> <p>2. Capital (Contribution) Verification Report, if applicable 验资报告, 如适用</p> <p>3. Approval document of the State Administration of Foreign Exchange approving the opening of overseas accounts 国家外汇管理局批准开立境外账户的批文</p> <p>4. 工商行政管理部门颁发的法人营业执照 Valid Business Registration Certificate</p> <p>5. Organizational code of the People's Republic of China 国家质量技术监督局发出之组织机构代码证</p>

	6. Memorandum and Articles of Association ("M & A") 组织及章程 7. Organization Chart ( Showing country of incorporation, UBO's nationality and ID number of each entity) 公司架构图 (清楚显示公司注册地, 直接/间接股东及其注册地,超过 25%股权之最终受益人之国籍及其身份证号码)
<b>BVI</b> <b>Seychelles</b> <b>Cayman Island</b> <b>Samoa</b> <b>Marshall Islands</b> <b>Bahamas</b>	1. Certificate of Incorporation 公司注册证明书 2.Certificate of Change of Name, if applicable 公司更改名称证书, 如适用 3. Certificate of incumbency issued within latest 6 months 最近 6 个月内签发董事在职证明 4. Certificate of Good Standing issued within latest 6 months 最近 6 个月内签发公司良好存续证明 5. Memorandum and Articles of Association ("M & A") 组织及章程 6. Organization Chart ( Showing country of incorporation, UBO's nationality and ID number of each entity) 公司架构图 (清楚显示公司注册地, 直接/间接股东及其注册地,超过 25%股权之最终受益人之国籍及其身份证号码)
<b>Other Regions</b> <b>其他地区</b>	1.Proof of Incorporation (issued by Government or official institution) 公司注册证明书 2.Certificate of Change of Name, if applicable 公司更改名称证书, 如适用 3.Registration of Directors and Shareholders 董事及股東证明 4. Organization Chart ( Showing country of incorporation, UBO's nationality and ID number of each entity) 公司架构图 (清楚显示公司注册地, 直接/间接股东及其注册地,超过 25%股权之最终受益人之国籍及其身份证号码) 5. Memorandum and Articles of Association ("M & A") [if any] 组织及章程, 如适用 6.Other relevant documents [depends] 其他相關文件