

An aerial photograph showing the wing and tail of a white airplane with a red vertical stabilizer, flying over a vast expanse of blue water. Numerous small and large ships are scattered across the water's surface. The sky is bright blue with some white clouds.

Online Banking User Guide

Applicable to new and existing
Corporate Banking Customers

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BRILLINK

Welcome To Corporate E-banking

English 



BRILLINK

User ID

[Forget Account ?](#)

Phone number/User ID

User Password

[Forget Password ?](#)

Please Input

Verification Code

Please Input



Login

By web-version Online Banking:

1. Go to <https://corpo.brillinkbank.com>

2. Input User ID

(You can also choose mobile number to log in, select an area code and enter mobile number to log in)

3. Input User Password

4. Input Verification Code then click "Login"



Download Brillink Corporate APP

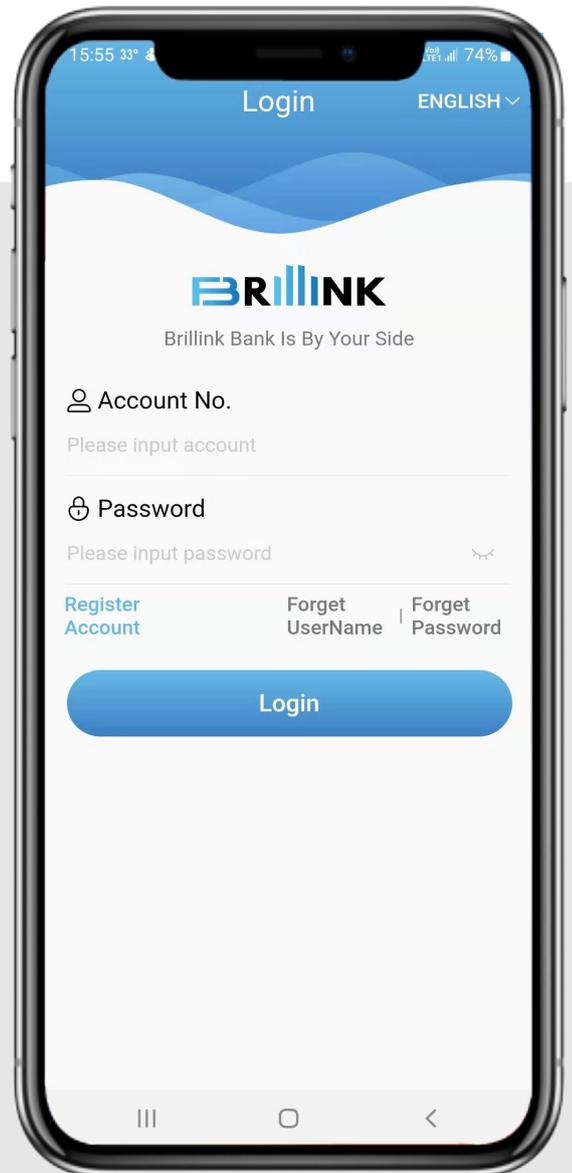


Brillink Corporate APP is launched!

A brand-new international virtual bank that provides 24/7 easy self-service without minimum deposit balance.

Safety & convenient security authentication.

1. Download Brillink Corporate APP
2. Input User ID (You can also choose mobile number to log in, select an area code and enter mobile number to log in)
3. Input User Password and click "Login"





Setting

Brillink is committed to provide you safety and secure services.

Simplify your banking process. Saving the time to focus on your own business.



Users Management

Add or remove user, user function setting.



Tasks Approval

Manage and approval transactions and enquire transaction history.



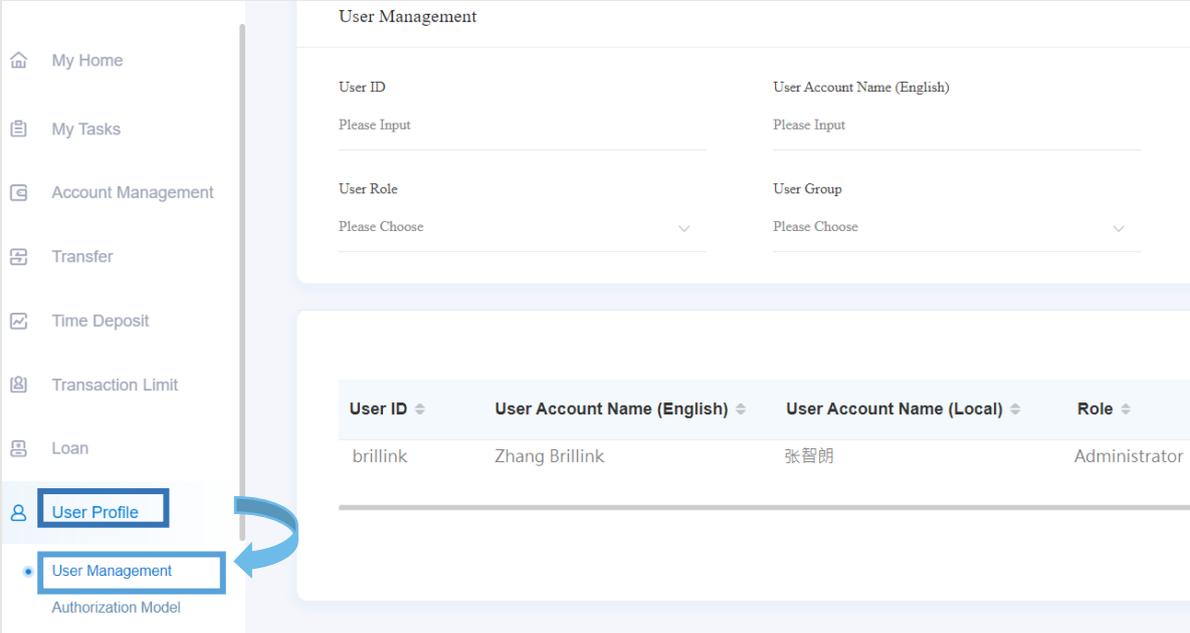
Authorization Mode

Configure the authorization combination of various transactions.

User Profile

My Home>
 User Profile >
 User Management

View existing Users detail.



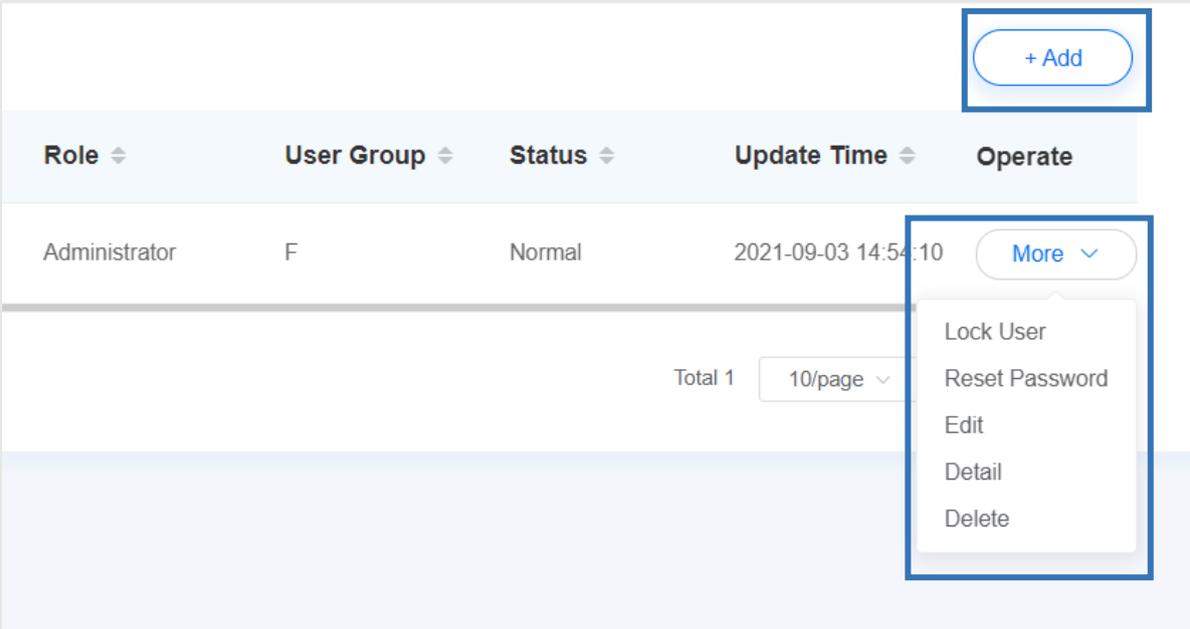
The screenshot shows the 'User Management' page. On the left is a navigation menu with items: My Home, My Tasks, Account Management, Transfer, Time Deposit, Transaction Limit, Loan, User Profile, and User Management (highlighted with a blue box and a blue arrow). The main content area has a form with fields for User ID, User Account Name (English), User Role, and User Group. Below the form is a table with columns: User ID, User Account Name (English), User Account Name (Local), and Role. The table contains one row with the following data:

User ID	User Account Name (English)	User Account Name (Local)	Role
brillink	Zhang Brillink	张晋明	Administrator

Users Management

- Click "Add" to add new users
- Choose User > More > Choose your action:
 - Lock User
 - Reset Password
 - Edit
 - Detail
 - Delete

Note: only Administrator(s) is/are equipped with these functions



The screenshot shows the 'Users Management' table. At the top right is a '+ Add' button. The table has columns: Role, User Group, Status, Update Time, and Operate. The table contains one row with the following data:

Role	User Group	Status	Update Time	Operate
Administrator	F	Normal	2021-09-03 14:54:10	More

The 'Operate' column for the first row has a dropdown menu open, showing the following options: Lock User, Reset Password, Edit, Detail, and Delete.

User Profile

Edit User

(Cont' d) More > Edit

On "Edit" page, you can edit user ID number, mobile number, "User Role" and "User Group" (if applicable).

There are 3 different User Roles: Administrator, Checker and Maker. System supports up to 6 User Groups (A-F).

Transaction authority is divided in 3 categories: "Own Transfer", "Loans" and "Transfer to third-parties".

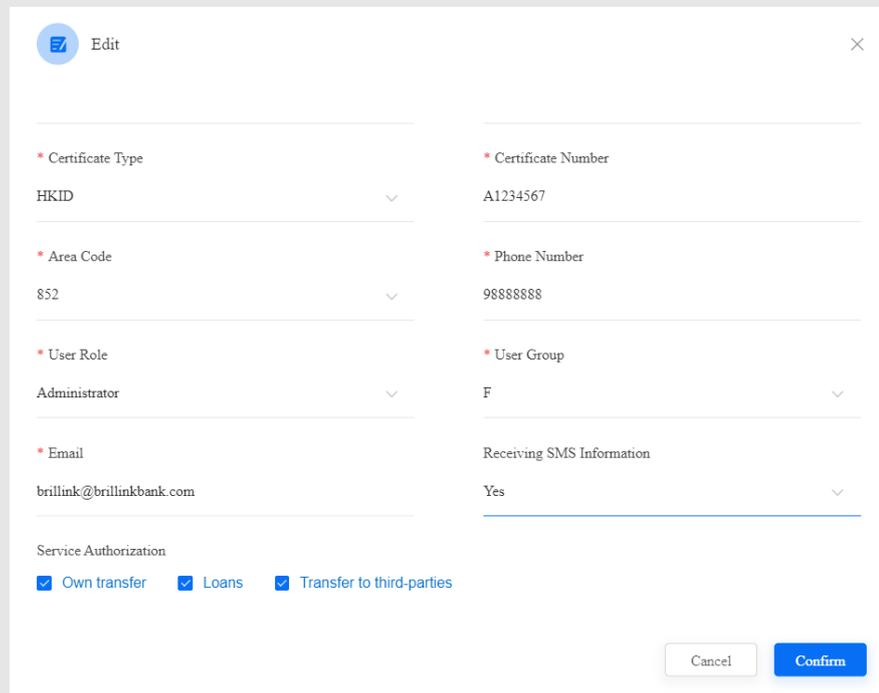
"Own Transfer" includes all internal transactions within the same Customer account.

"Loans" include all loans and credit facilities functions.

"Transfer to third parties" includes intra-bank and international transfers.

Administrator(s) is/are NOT default with these 3 types of authority. Please configure accordingly if required.

Click "Confirm" when finished, then enter Transaction Passcode.



Edit

* Certificate Type: HKID

* Certificate Number: A1234567

* Area Code: 852

* Phone Number: 98888888

* User Role: Administrator

* User Group: F

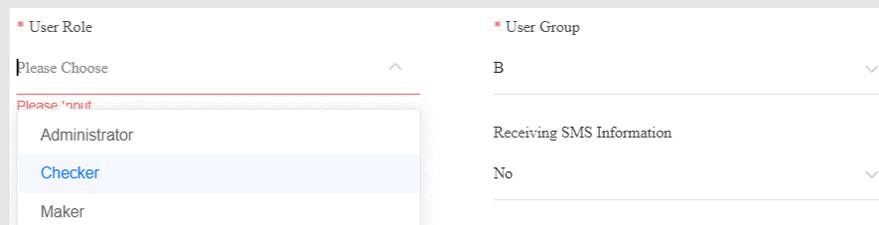
* Email: brillink@brillinkbank.com

Receiving SMS Information: Yes

Service Authorization:

- Own transfer
- Loans
- Transfer to third-parties

Buttons: Cancel, Confirm



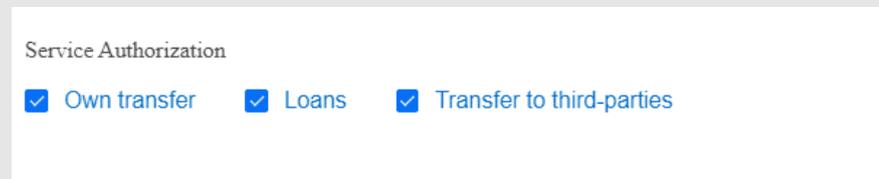
* User Role: Please Choose

Please input:

- Administrator
- Checker
- Maker

* User Group: B

Receiving SMS Information: No



Service Authorization

- Own transfer
- Loans
- Transfer to third-parties

User Profile

Add User

(Cont' d) Add User

On "Add" page, enter User' s ID number, mobile number, User Role and User Group (if applicable).

Click "Confirm" after completed, then enter Transaction Passcode.

 Add ×

<p>* Customer No</p> <p>888000010098</p> <hr/>	
<p>* User Account</p> <p>Please Input</p> <hr/>	<p>* User Account Name (English)</p> <p>Please Input</p> <hr/>
<p>* User Account Name (Local)</p> <p>Please Input</p> <hr/>	<p>* Certificate Name</p> <p>Please Input</p> <hr/>
<p>* Certificate Type</p> <p>Please Choose ▼</p> <hr/>	<p>* Certificate Number</p> <p>Please Input</p> <hr/>
<p>* Area Code</p> <p>Please Choose Country / Region Code ▼</p> <hr/>	<p>* Phone Number</p> <p>Please input Mobile Phone</p> <hr/>
<p>* User Role</p>	<p>* User Group</p>

Transaction Authentication

* Transaction Password

.....|

Tasks Approval

Tasks Approval

My Home >
My Tasks

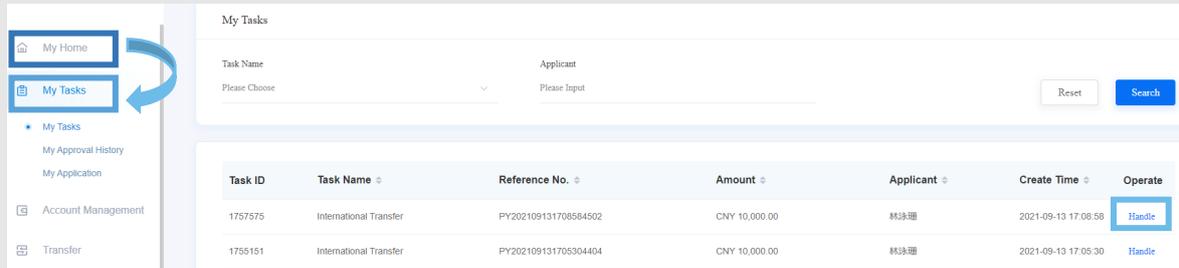
Tasks which require Administrator(s) or specific Users approval will be shown.

Click "Handle" to show task details. Approval comment can be entered on the page.

Click "Reject" to reject the transaction. System will automatically go back to "My Tasks".

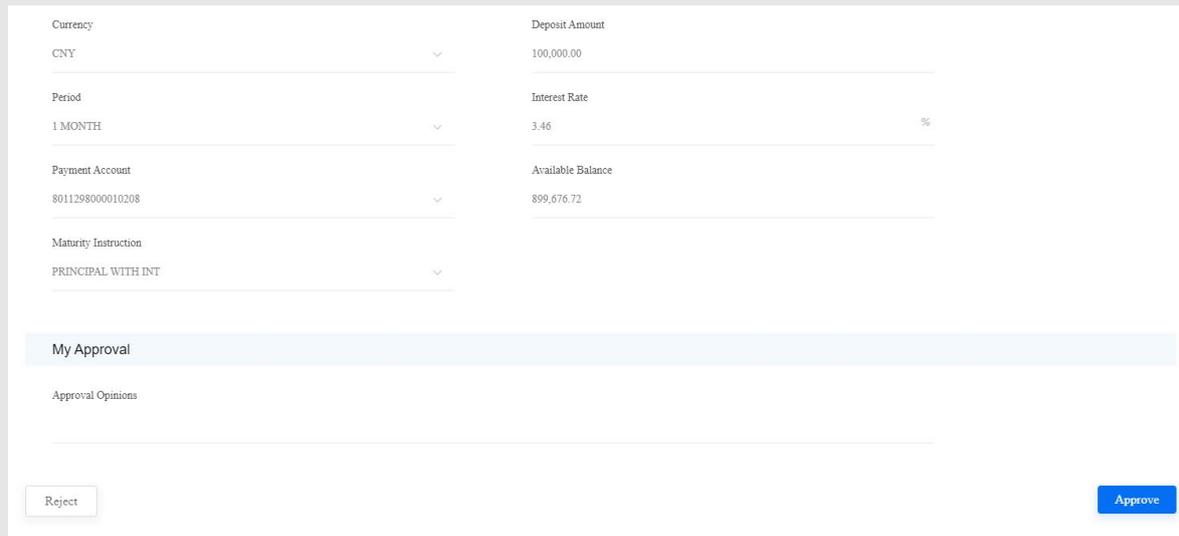
Click "Approve" to pass the task. System will request for Transaction Password.

Note: All transactions require the Task Approval procedure even if there is only 1 Online Banking User.



The screenshot shows the 'My Tasks' page. On the left is a sidebar with navigation items: My Home, My Tasks (highlighted), My Approval History, My Application, Account Management, and Transfer. The main content area has a search bar with 'Task Name' and 'Applicant' filters, and a 'Search' button. Below is a table of tasks:

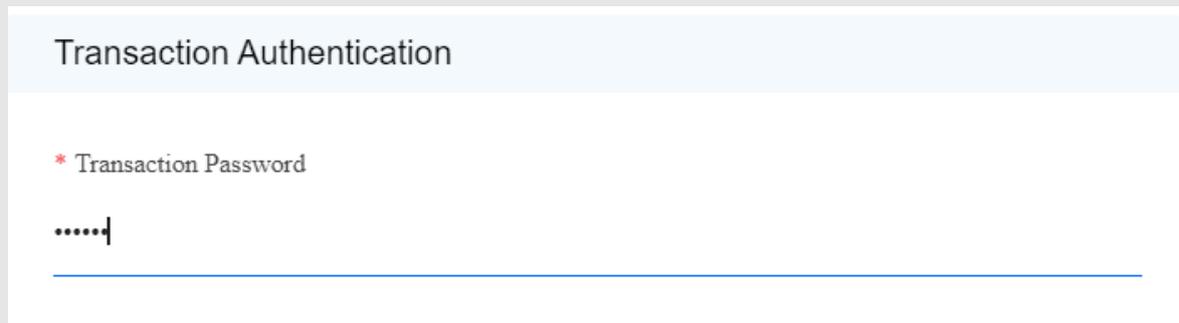
Task ID	Task Name	Reference No.	Amount	Applicant	Create Time	Operate
1757575	International Transfer	PY202109131708584502	CNY 10,000.00	林咏珊	2021-09-13 17:08:58	Handle
1755151	International Transfer	PY202109131705304404	CNY 10,000.00	林咏珊	2021-09-13 17:05:30	Handle



The screenshot shows the details of a task. It includes several input fields:

- Currency: CNY
- Deposit Amount: 100,000.00
- Period: 1 MONTH
- Interest Rate: 3.46 %
- Payment Account: 8011298000010208
- Available Balance: 899,676.72
- Maturity Instruction: PRINCIPAL WITH INT

At the bottom, there is a 'My Approval' section with an 'Approval Opinions' text area, a 'Reject' button, and an 'Approve' button.



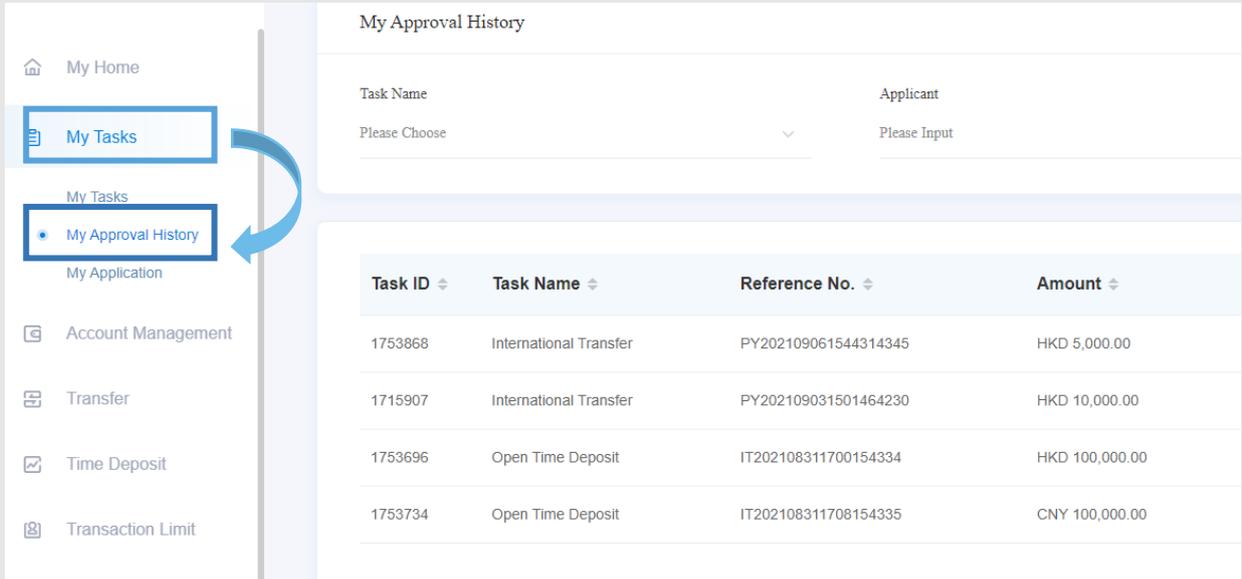
The screenshot shows the 'Transaction Authentication' page. It features a label '* Transaction Password' followed by a password input field with a blue underline.

Tasks Approval

Approval History

My Home >
My Tasks >
My Approval History

Search and enquire approval record.

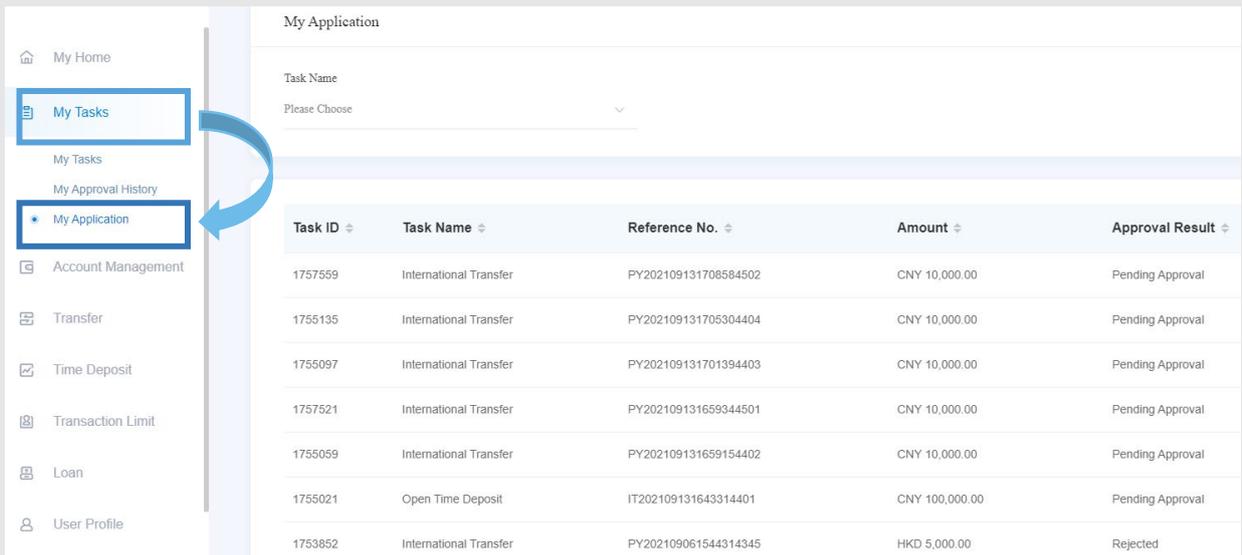


Task ID	Task Name	Reference No.	Amount
1753868	International Transfer	PY202109061544314345	HKD 5,000.00
1715907	International Transfer	PY202109031501464230	HKD 10,000.00
1753696	Open Time Deposit	IT202108311700154334	HKD 100,000.00
1753734	Open Time Deposit	IT202108311708154335	CNY 100,000.00

Transaction History

My Home >
My Tasks >
My Application

Each User can search and view all submitted transaction status.



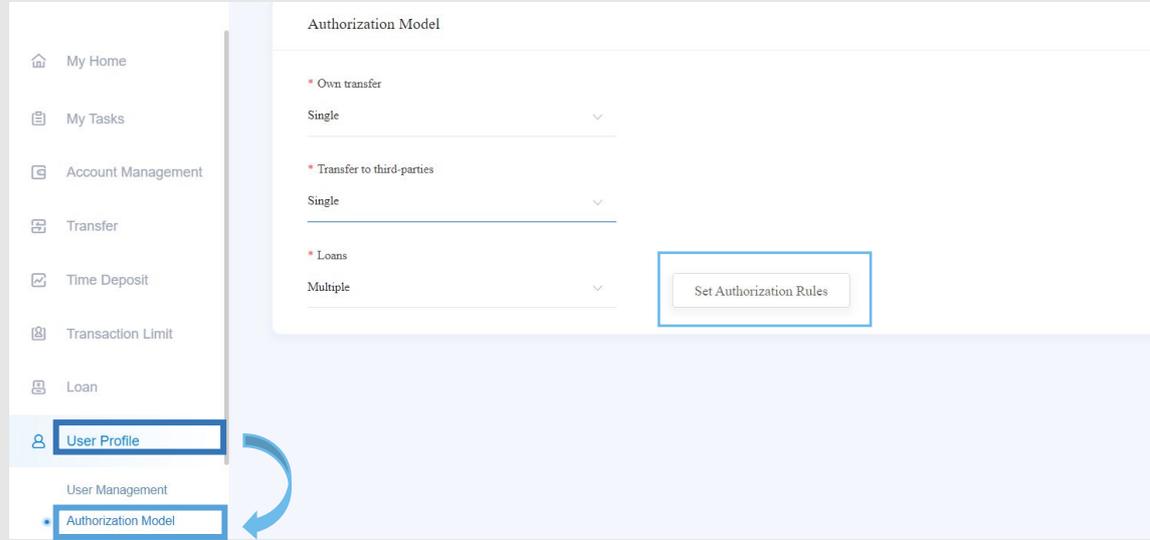
Task ID	Task Name	Reference No.	Amount	Approval Result
1757559	International Transfer	PY202109131708584502	CNY 10,000.00	Pending Approval
1755135	International Transfer	PY202109131705304404	CNY 10,000.00	Pending Approval
1755097	International Transfer	PY202109131701394403	CNY 10,000.00	Pending Approval
1757521	International Transfer	PY202109131659344501	CNY 10,000.00	Pending Approval
1755059	International Transfer	PY202109131659154402	CNY 10,000.00	Pending Approval
1755021	Open Time Deposit	IT202109131643314401	CNY 100,000.00	Pending Approval
1753852	International Transfer	PY202109061544314345	HKD 5,000.00	Rejected

Authorization Mode

Authorization Mode

My Home >
User Profile >
Authorization Model

3 Authorization Models are available: "Single", "Double" and "Multiple". For the convenience, each transaction category can be set for different functions.



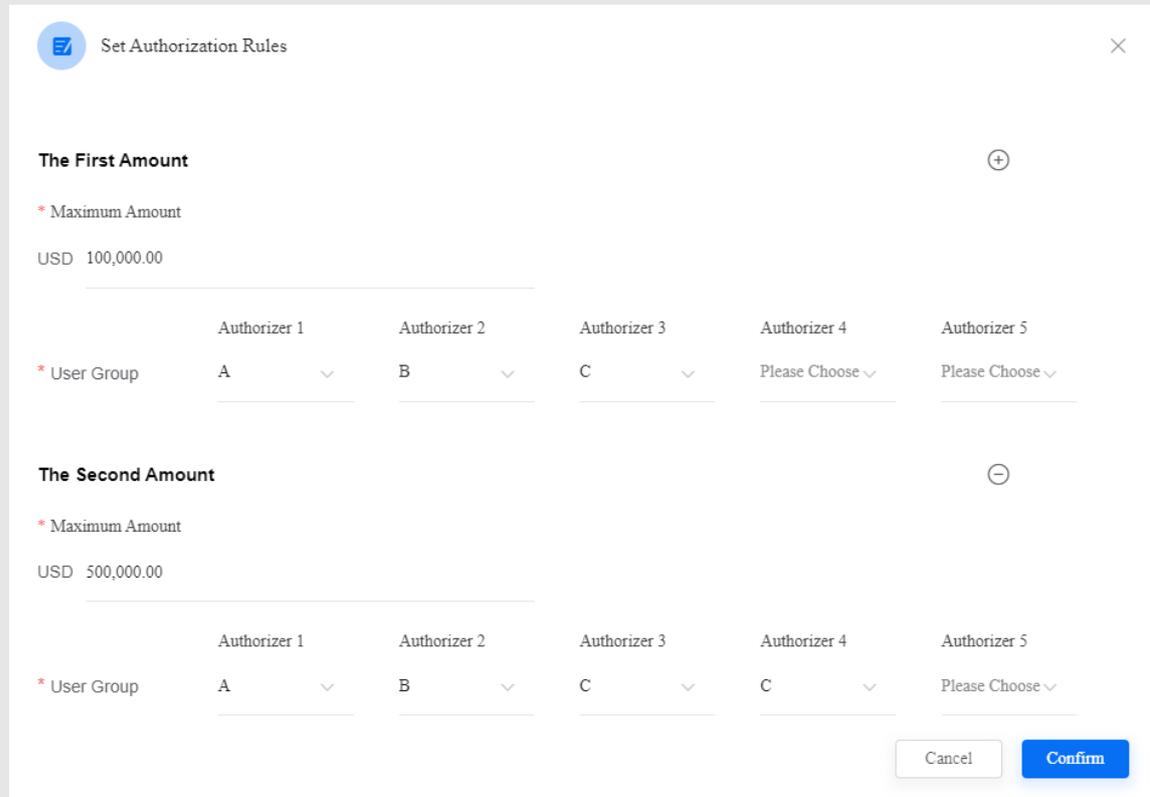
Rules of Authorization

"Single" Mode refers to require only 1 Authorized User to complete approval process.

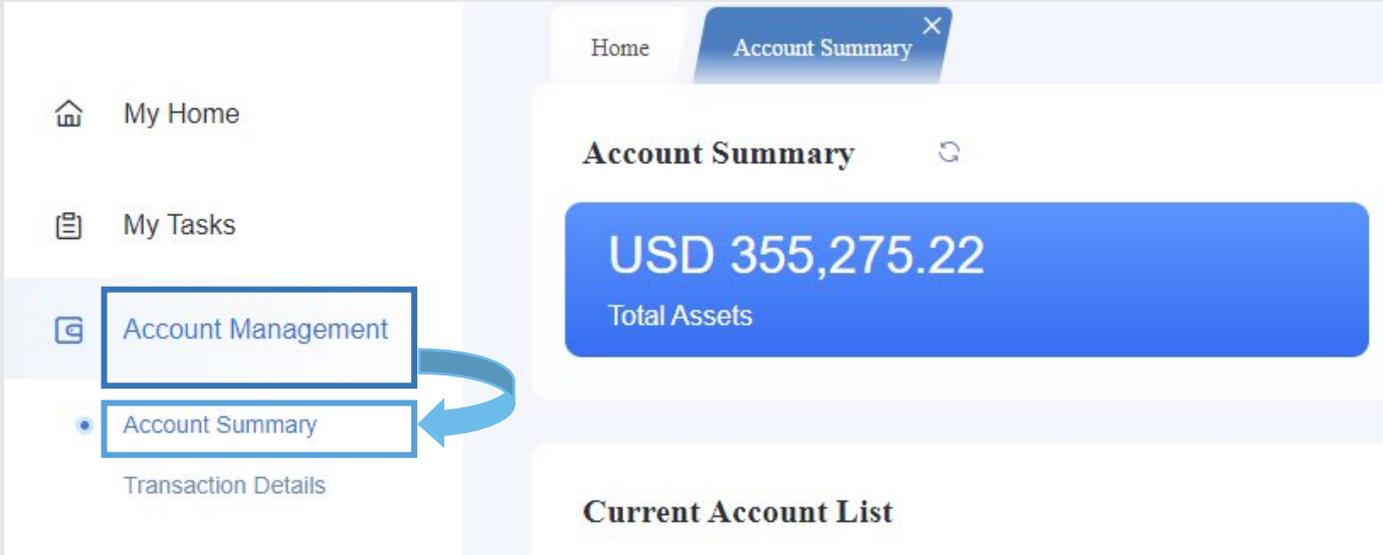
"Double" Mode refers to require 2 Authorized Users to complete approval process.

"Multiple" Mode allows flexibility to authority. Up to 5 levels of transaction amount can be configured to each transaction category. Each level allows up to 5 Authorized Users from any User Group.

Note: refer to "User Management" for the configuration of Users.



Reactivate Account



Reactivate Account

My Home>
Account Management>
Account Summary

Account summary is including account numbers, account balances and the status.

The accounts have been no transactions more than 12 months which the status is dormant. The account would be suspended. Please reactivate.

- Click "Activation" And
- Transact at least once such as transfer, outward TT to reactive account.

Note: If no transaction same day after click "Activation" , the account will be changed back to dormant status.

Status	Operate
NORMAL	Activation
DORMANT ACCOUNT	Activation



Enquiry

A simpler, faster and better way to access your corporate accounts and manage your corporate account's cash flow anytime anywhere.



Account Overview

Real-time asset balance with account detail



Transaction Details

View and manage corporate account activities including transfer, FX.



e-Statement Download

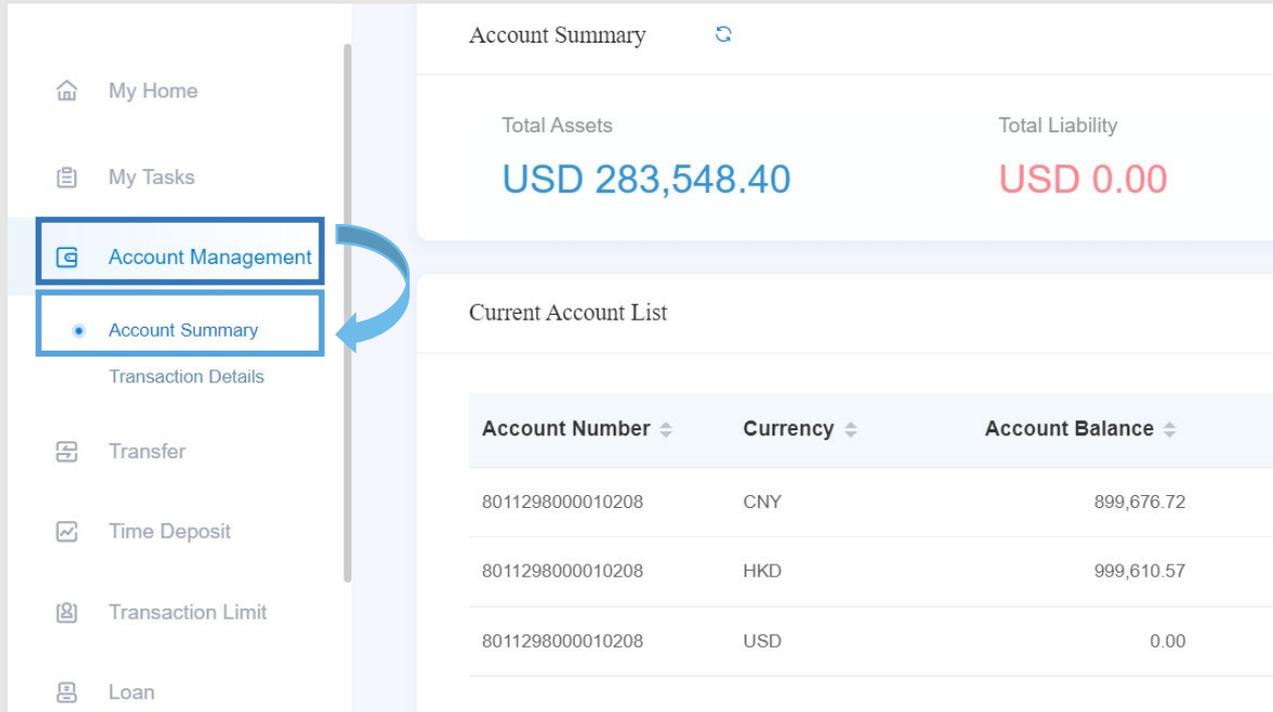
Online view statement and paperless download to your device

Account Management

Account Overview

My Home>
Account Management>
Account Summary

Retrieve overall account info including account numbers, savings, time deposits, total asset, total liabilities, account balances.



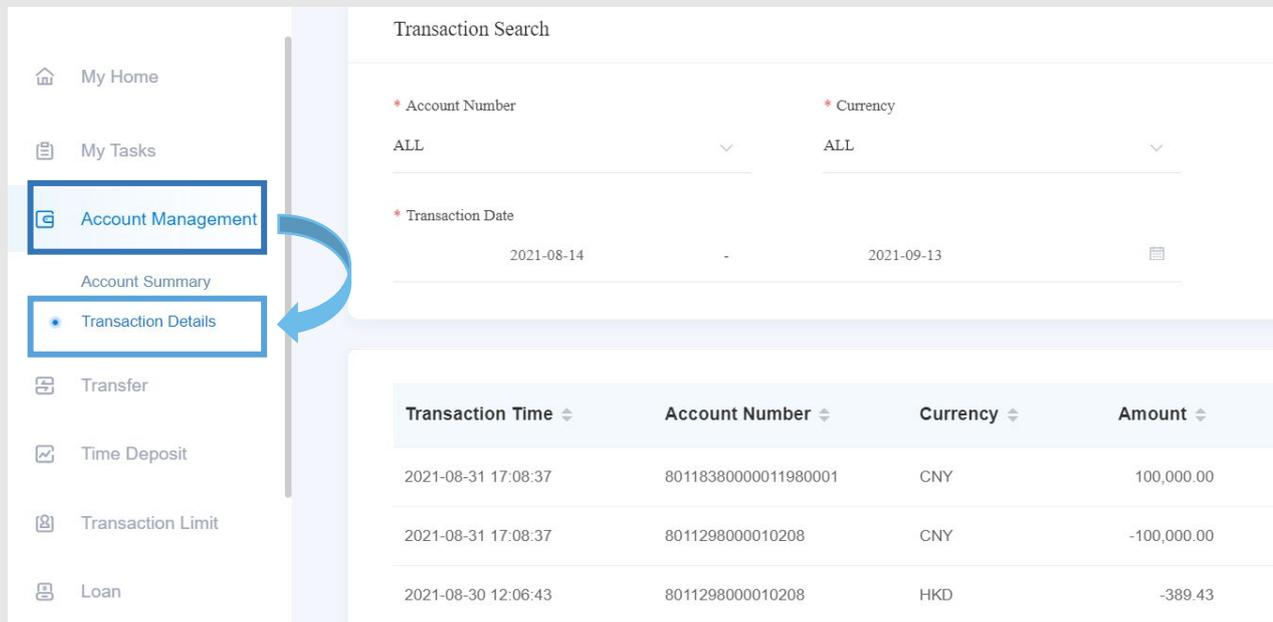
The screenshot shows the 'Account Summary' page. On the left is a navigation menu with 'Account Management' and 'Account Summary' highlighted. The main content area displays 'Total Assets' as USD 283,548.40 and 'Total Liability' as USD 0.00. Below this is a 'Current Account List' table.

Account Number	Currency	Account Balance
8011298000010208	CNY	899,676.72
8011298000010208	HKD	999,610.57
8011298000010208	USD	0.00

Transaction Detail

My Home>
Account Management>
Transaction Details

Retrieve transaction info including transaction type, date and time, account number, currency, amount.



The screenshot shows the 'Transaction Search' page. The navigation menu highlights 'Transaction Details'. The search filters are set to 'Account Number: ALL', 'Currency: ALL', and 'Transaction Date: 2021-08-14 to 2021-09-13'. Below the filters is a table of transactions.

Transaction Time	Account Number	Currency	Amount
2021-08-31 17:08:37	80118380000011980001	CNY	100,000.00
2021-08-31 17:08:37	8011298000010208	CNY	-100,000.00
2021-08-30 12:06:43	8011298000010208	HKD	-389.43

You can use search function to find specific transaction.

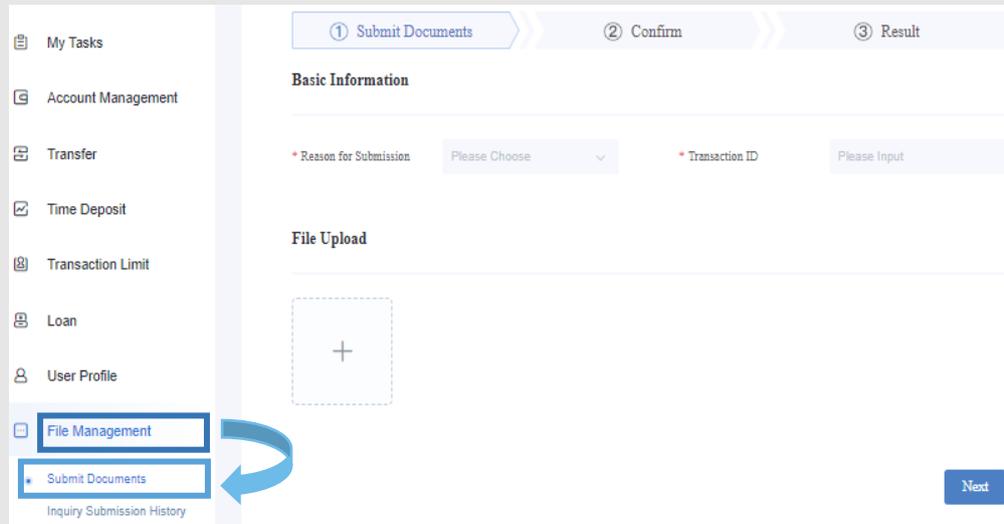
File Management

File Management

My Home>
File Management>
Submit Documents

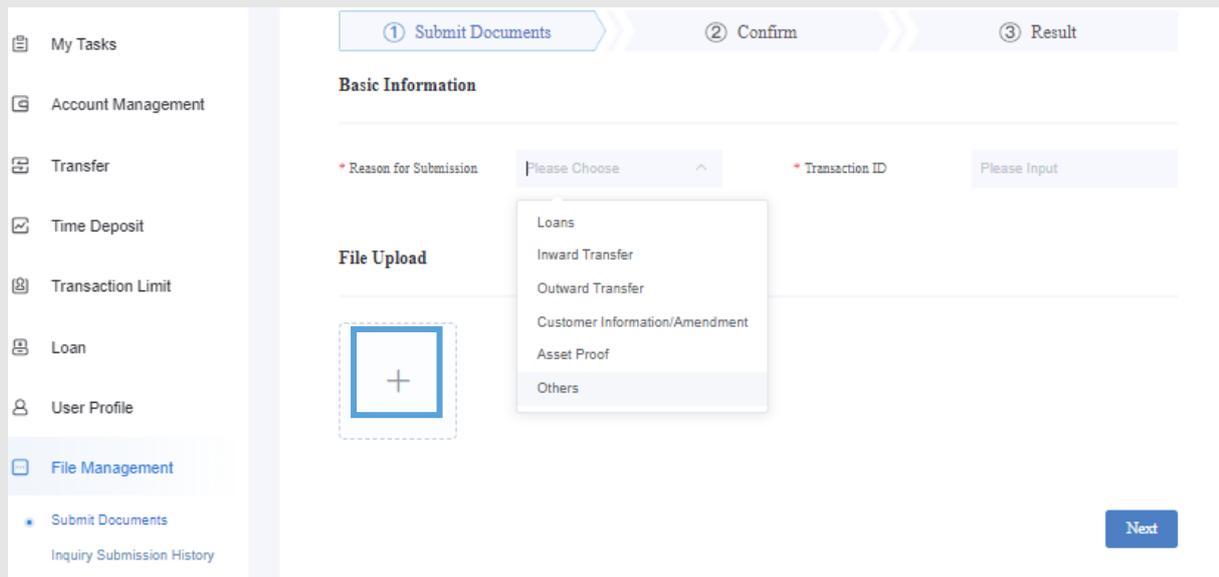
Flexibility to submit additional Documents such as bank statement,, invoices or supplementary documents.

This function is only available by Internet banking.



Choose Reason For Submission and Transaction ID.

Click “+” to upload the file then click “Next” to confirm.



e-Statement

My Home>
More Services>
E-Statement

View and download
statement for each
month

- Account Summary
- Transaction Details
- Transfer
- Time Deposit
- Transaction Limit
- Loan
- User Profile
- More Services**
- Exchange Rate Inquiry
- Foreign Exchange
- E-Statement**



E-Statement

Statement Date

2021-03-17 - 2021-09-13

Name

E-Statement

Statement Date

2021-03-17

-

2021-09-13



Search

Name

Statement Date

Operate

No Data



Transactions

Managing your corporate account easier with our enhanced functions.

All your need is at our mobile device.



Set Transaction Password/Limits

Configure your own transaction Password and daily transaction limit.



Transfer and Remittance

Connect to the world with your fingertip anytime you wish.



Time Deposits

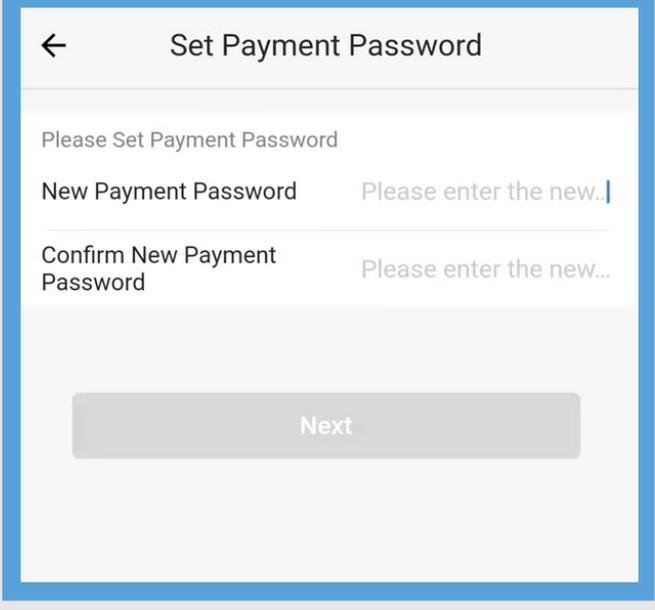
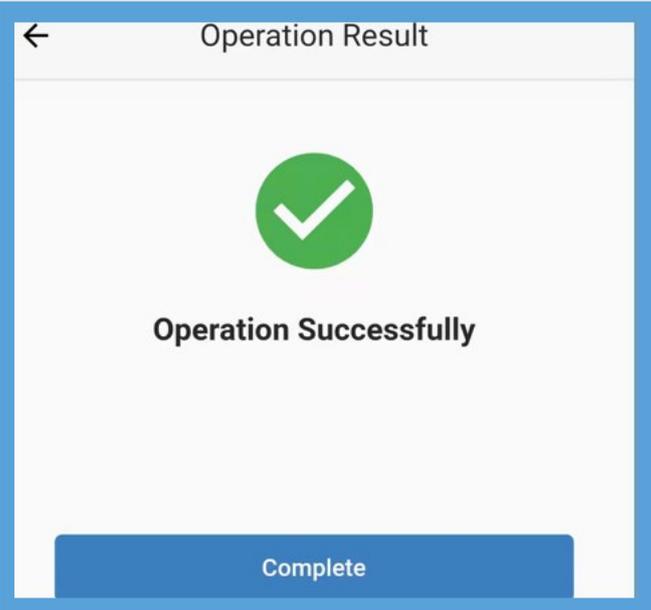
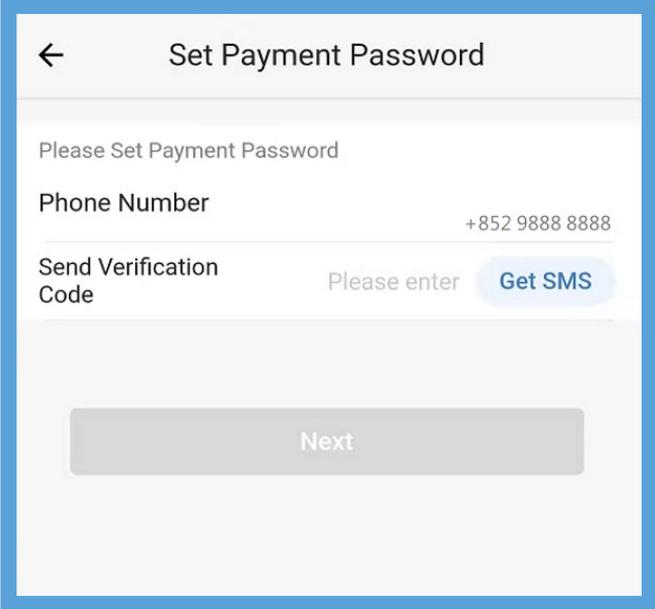
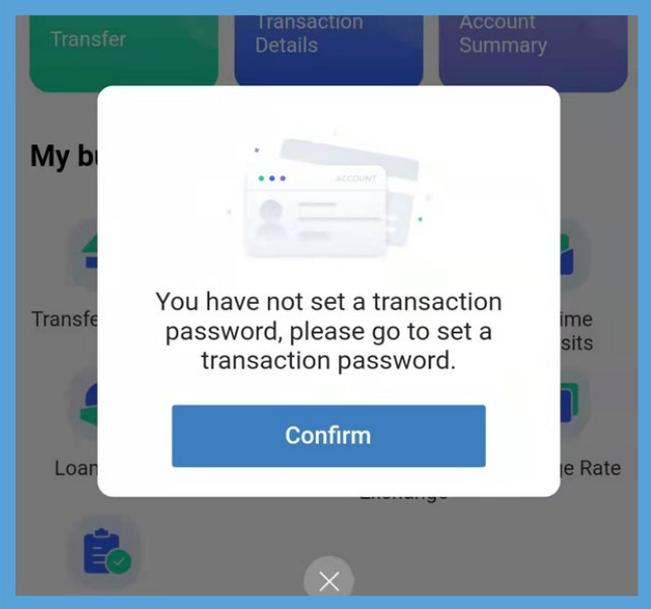
Privileged deposit rates for your idle funds and wealth management needs.

Configure Transaction Password

Configure Transaction Password

- Step 1: During first time login to Brillink Corporate APP, it requires you to set Transaction Password.
- Step 2: Click "Confirm", then input your mobile and click "Get SMS".
- Step 3: When you receive the SMS, input the OTP then click next step. Enter a 6-digit Transaction Passcode.

As a security measure, all transactions require Transaction Password. Two-factor authentication to protect your account.



Transaction Limit

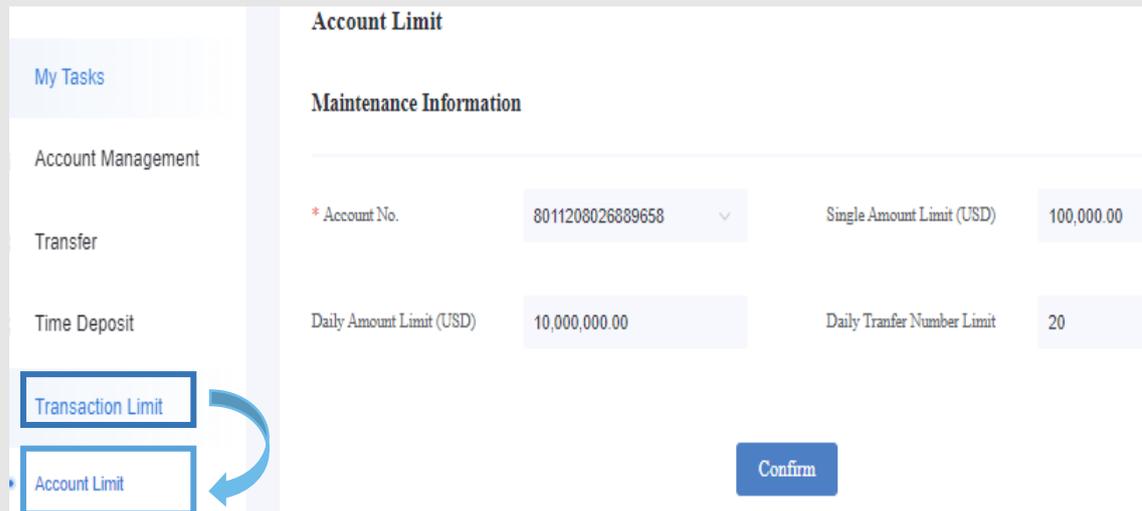
Manage Transaction Limit

Step 1 :

My Home>
Transaction Limit>
Account Limit

Step 2 :

Select the account >
Insert Daily Limit (in USD),
Limit per Transaction (in
USD) and Transactions per
Day>
Click "Confirm"



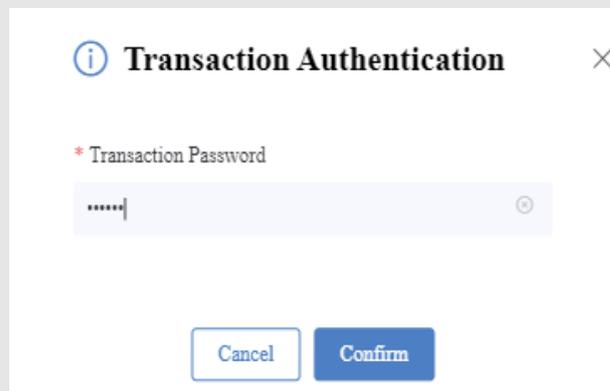
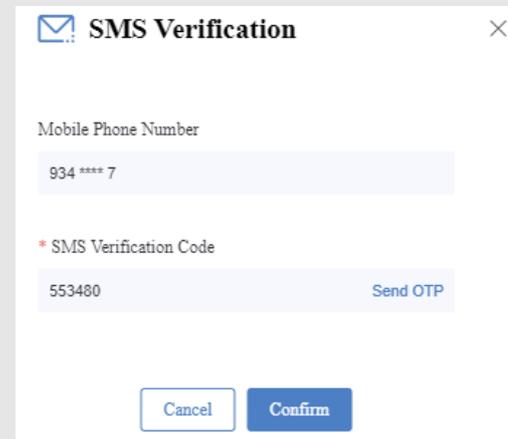
Step 3 :

Enter Transaction Password
>Click "Confirm"

Step 4 :

Click "Send OTP" >
Enter SMS password >
Enter "Confirm"

Maximum daily transaction
limit is equivalent to
USD10m.

Time Deposit

Set Time Deposit

- My Home >
- Time Deposit >
- Open Time Deposit >
- Choose the product >
- Click "Deposit" to set up

Product Name	Currency	Minimum Rate	Maximum Rate	Minimum Amount	Operate
HKD Brilliant Time Deposit (Corporate)	HKD	1.5 %	2 %	10,000.00	Deposit
HKD Privilege Time Deposit (Corporate)	HKD	2 %	2.5 %	780,000.00	Deposit

My Time Deposit

- View total time deposit balance in USD
- Search for specific time deposit
- View existing time deposit record

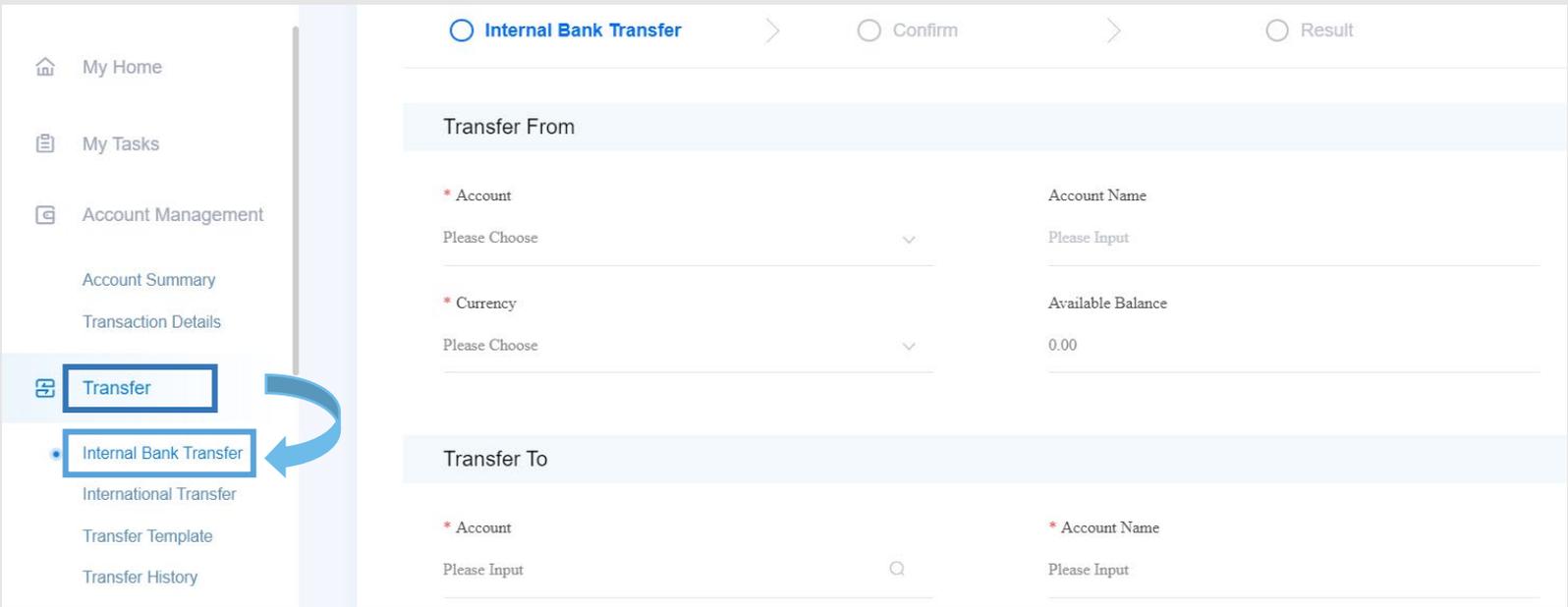
Contract No.	Currency	Deposit Amount	Interest Rate	Start Date	Maturity Date	Status	Operate
8011838000011980001	CNY	100,000.00	3.17842 %	2022-08-26	2022-09-26	Normal	More

New Time Deposit

- Enter contract information including currency, deposit period, payment account, deposit amount, maturity instruction and payment account, then click "Next"

Product Name	RMB001	* Deposit Amount	100,000.00
* Currency	CNY	* Period	1 MONTH
* Interest Rate	3.46 %	* Payment Account	8011298000010208
* Available Balance	899,676.72	* Maturity Instruction	PRINCIPAL WITH INT

Internal Bank Transfer



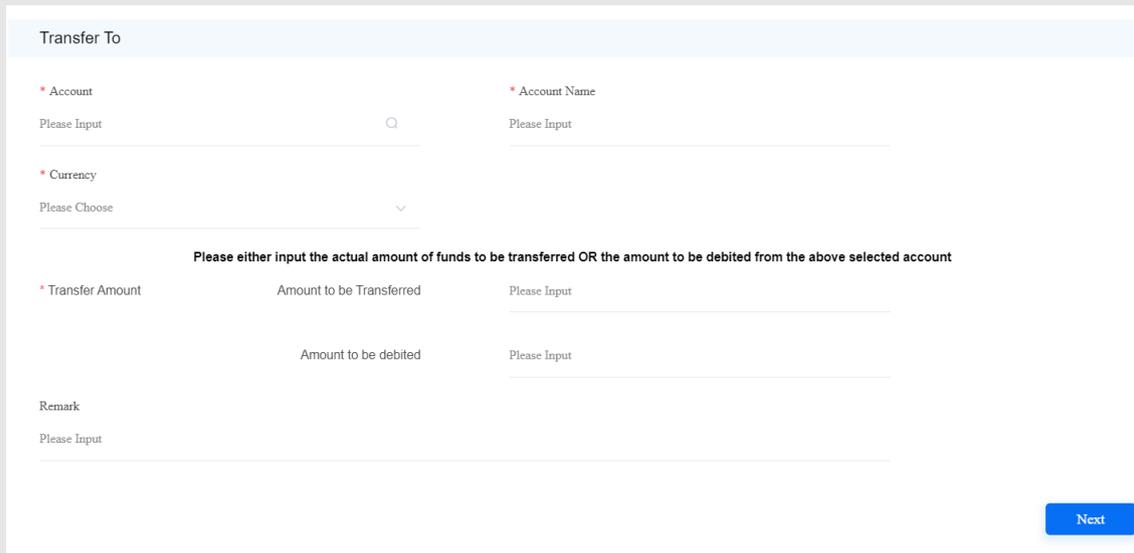
My Home>
Transfer>
Internal Bank Transfer

Enter payment detail and beneficiary detail then click "Next" .

Note: If you wish to operate payment functions, please turn on "Transfer to third parties" in User Profile.

For detail, please refer to User Profile> User Management

*Even if there is only one authorized user, you must go to My Tasks for dual approval after submitting the transfer.



My Home

My Tasks

Account Management

Account Summary

Transaction Details

Transfer

Internal Bank Transfer

International Transfer

Transfer Template

Transfer History

International Transfer > Confirm > Result

Transfer From

* Account: Please Choose (dropdown) Account Name: Please Input (text)

* Currency: Please Choose (dropdown) Available Balance: 0.00 (text)

Fee Payment Method: Please Choose (dropdown)

Transfer To

My Home>
Transfer>
International Transfer

Enter payment and beneficiary detail, select fee payment method and upload transaction proof such as contract/ invoice/PO, then click "Next" .

Enter 11-digit SWIFT CODE.

If it is a 8-digit SWIFT CODE, please add "XXX" at the end.

e.g. Enter BRLPKZ22XXX if SWIFT CODE is BRLPKZ22.

Note: If you wish to operate payment functions, please turn on "Transfer to third parties" in User Profile.

For detail, please refer to User Profile> User Management

Home International Transfer

* Currency: Please Choose (dropdown)

* Transfer Amount: Amount to be Transfer (text), Amount to be debited (text)

* Country/Region: Please Choose (dropdown) * SWIFT Code: Please Input (text)

* Bank: Please Input (text)

* Payee Address: Please Input (text)

Remark: Please Input (text)

File Upload

+ (upload icon)

International Transfer > Confirm > Result

Transfer From

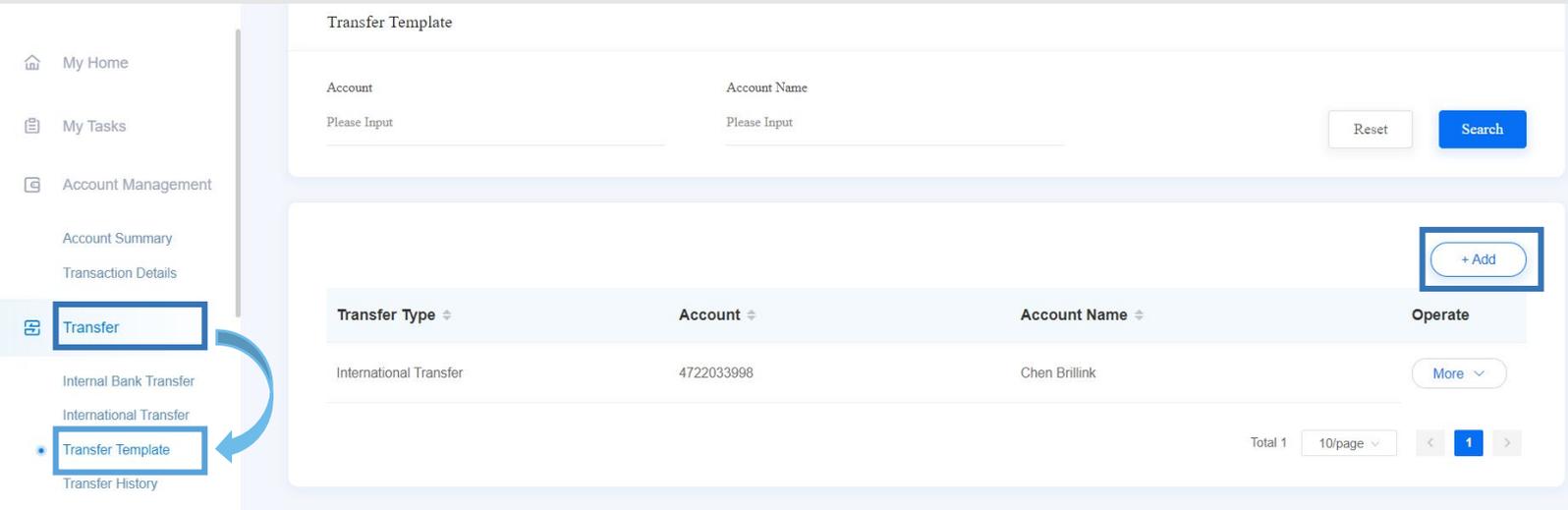
Account: 8011290000010200 Account Name: ZHANG BRILLINK
 Currency: CNY Amount to be Transferred: 10,000.00
 Available Balance: 899,676.72 Handling Fee: 322.50
 Fee Payment Method: OUR

Transfer To

Account: 1000 Account Name: ZHANG BRILLINK
 Currency: CNY Amount to be Transferred: 10,000.00
 Reference Exchange Rate: 1 Country/Region: Hongkong, China
 SWIFT Code: HSBCHH33H00H Bank: HONGKONG AND SHANGHAI BANKING CORPORATION LIMITED,
 Address: 1 Queen's Road Central, Hong Kong THE (ALL HK OFFICES AND HEAD OFFICE) HONG KONG
 Remark:

Back Confirm

Transfer Template

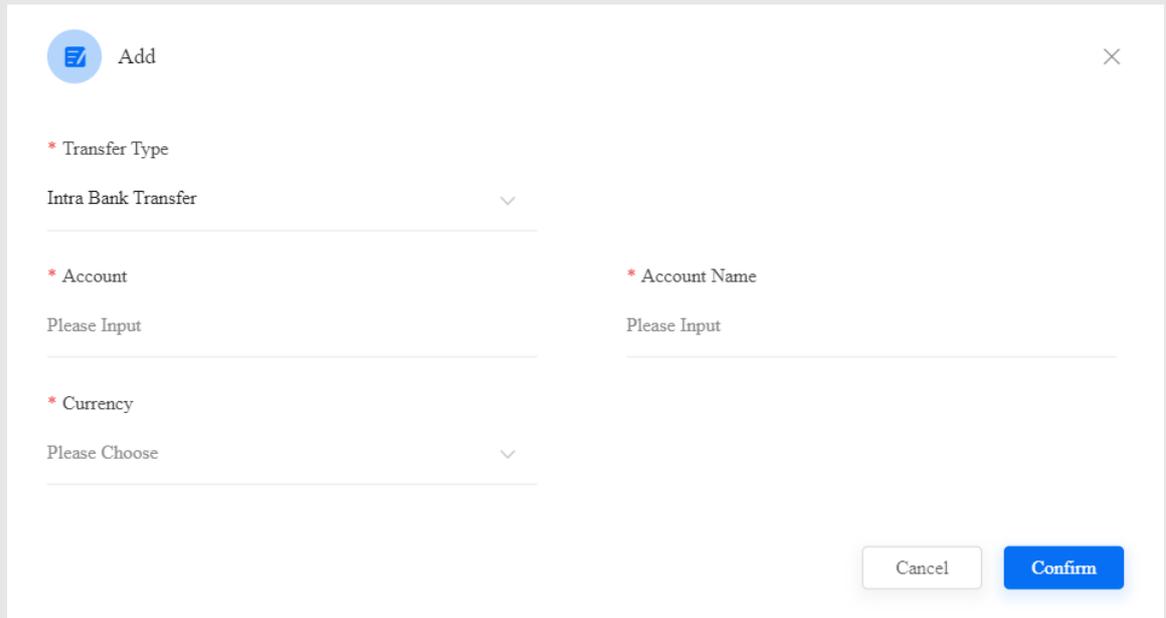


My Home>
Transfer>
Transfer Template

Click "Add" , enter transaction type, account number, account name and currency then click "Confirm" .

Note: If you wish to maintain templates, please turn on "Transfer to third parties" in User Profile.

For detail, please refer to User Profile> User Management

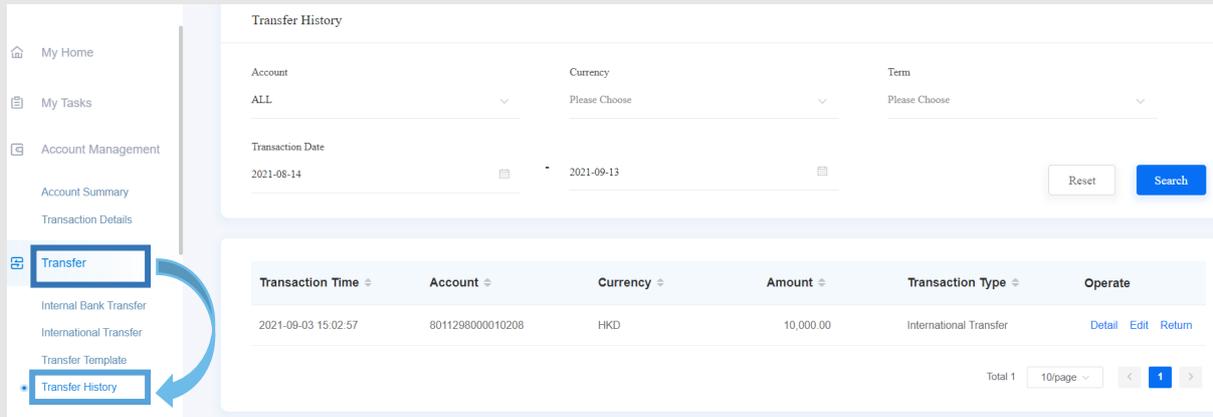


Transfer History

Transfer History

My Home>
Transfer>
Transfer History

You can search specific transactions and view detail of each transaction.



Transaction Time	Account	Currency	Amount	Transaction Type	Operate
2021-09-03 15:02:57	8011298000010208	HKD	10,000.00	International Transfer	Detail Edit Return

Total 1 | 10/page | < 1 >